

Interview Packet

When designing in engineering it is crucial to understand the types of unmet needs we can create for. To do this we talk to the people we're designing for, the users. Your task as a team is to interview 3 people outside of class about your project topic.

These conversations should be at least 20 minutes. Use the following interview packet for note taking during your interviews. Remember there should be at least two team members present for these interviews: one interviewer and one note taker. Each team member must be in at least one interview and no team member should be in all three. If you are a part of two interviews, you should not have the same role. Branch out!

Assignment: Turn in a copy of this Interview Packet, with three interviews conducted. It can be typed or handwritten and scanned in. Assignment is due by Lab 2.

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Before the Interview

Spend a few minutes filling out the information below as a team so everyone is on the same page going into your interviews.

Who You'd Like to Talk With

List some examples of the types of people you'd like to talk with. This can be demographic (e.g. freshman in Weston hall) or behavioral (e.g. people who work out every day).

Description of the Project to Be Provided to Interviewees

Develop a short (2-3 sentence) description of the project and why you are conducting the interviews. Don't forget to have short introductions of yourselves.

Questions to Ask

Include 5 open ended, non leading questions to ask interviewees. For a couple of these 5 primary questions include a possible follow up questions you can use if the interviewee provides a vague answer or does not understand your initial question.

Interview 1

Interviewers:

Background Information

The easiest way to gather this information is to ask people to just tell you a little about themselves and why they came to Illinois. If they don't mention any of the info you can always ask simple follow up questions. Information you may want to collect: Name, Year, Major, etc.

What You Heard and Saw

Try to write down exactly what people say. Direct quotes are extremely important, don't assume to know what they meant by something.

What You Interpreted

Use this space to write down any interpretations you have about what people said.

After the Interview

What were your two biggest takeaways from this interview?

Interview 2

Interviewers:

Background Information

The easiest way to gather this information is to ask people to just tell you a little about themselves and why they came to Illinois. If they don't mention any of the info you can always ask simple follow up questions. Information you may want to collect: Name, Year, Major, etc.

What You Heard and Saw

Try to write down exactly what people say. Direct quotes are extremely important, don't assume to know what they meant by something.

What You Interpreted

Use this space to write down any interpretations you have about what people said.

After the Interview

What were your two biggest takeaways from this interview?

Interview 3

Interviewers:

Background Information

The easiest way to gather this information is to ask people to just tell you a little about themselves and why they came to Illinois. If they don't mention any of the info you can always ask simple follow up questions. Information you may want to collect: Name, Year, Major, etc.

What You Heard and Saw

Try to write down exactly what people say. Direct quotes are extremely important, don't assume to know what they meant by something.

What You Interpreted

Use this space to write down any interpretations you have about what people said.

After the Interview

What were your two biggest takeaways from this interview?

