

Team # _____

Proposal Evaluation Sheet

Introduction: 5 points	Max Score	Min Score
Problem	(1) – Clearly defined problem statement and justification of problem	(0) – Problem statement unclear or justification missing
Solution, Visual Aid	(1) – Concise description of solution and how it will solve the problem. Visual aid shows how solution is used in context	(0) – Unclear description of solution or visual aid lacking detail
High-level Requirements	(3) – Three clear, comprehensive, and quantitative (where applicable) reqs.	(1) – one requirement unclear or missing (0) – more than one requirement unclear or missing

Design: 13 points	Max Score	Min Score
Block Diagram (+ mechanical drawings, if applicable)	(3) – complete and detailed, labelling supply voltages, data protocols, with logically separated subsystems	(1) – lacking important detail, or missing components (0) – lacking multiple important details or missing subsystems
Subsystem Overview	(4) – description of purpose of subsystems and their components, including interaction with other subsystems	(2) – one subsystem description lacking important details (0) – multiple subsystems unclear or lacking detail
Subsystem Requirements	(3) – comprehensive list of reqs that are qualitative and testable. Should not include specifications for off-the-shelf components. See R&V page on site.	(2) – missing one req necessary for subsystem function or includes component specs (0) – most subsystem reqs incomplete or inappropriate
Tolerance Analysis	(3) – feasibility of a critical subsystem function proven through mathematical analysis or simulation	(1) – analysis unsound or fails to demonstrate feasibility of subsystem (0) – missing tolerance analysis

Ethics, Safety, Societal Impact, and Standards, 3 points	Max Score
Considers societal and ethical issues impacted by project. Considers engineering standards applying to project. Considers safety issues specific to project. References applicable standards and codes	(3) – includes all elements (2) – one incomplete or missing element (0) – three or more missing elements

Writing: 4 points	Max Score		Min Score
Uses final report formatting guidelines where applicable Title and group members included Labeled figures, tables, and equations where appropriate References are in correct IEEE format and are appropriately cited throughout proposal No typos or spelling mistakes No grammatical issues Text is consistent and coherent	(4) – includes all elements	(2) – one incomplete or missing element	(0) – three or more missing elements

Total: _____/25